

## EAST ALLEGHENY SCHOOL DISTRICT

Betsy D'Emidio
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Asst. Superintendent

November 7, 2017

Dear Parents and/or Guardians,

On Wednesday, November 22, 2017 parent/teacher conferences at East Allegheny Jr./Sr. High School will be held from 8:00 a.m. to 11:30 a.m. resuming at 1:00 p.m. to 3:30 p.m. for students in grades 9 through 12. Conferences will be scheduled and held in fifteen-minute intervals. These conferences will provide both you and your child's teacher an opportunity to discuss the progress your child has made. This conference time provides your child's teacher an opportunity to share strengths your child demonstrates in the classroom and provides both of you the opportunity to share concerns. Our purpose is to plan successful learning experiences for the rest of the year.

As always, an open line of communication is vital for student success in the classroom, so I encourage you to schedule an appointment to discuss your child's progress. Individual conferences will be scheduled on a first-come, first-served basis. Conferences will be held in each teacher's room. Parent/Teacher conferences do not need to occur on one specific day or time, but should be occurring on a regular basis. If you would like to schedule a conference with your child's teacher (s), please contact Mr. Berger, Dean of Students, at 412-824-9700 extension 1911. The last day to schedule a conference is Monday, November 20, 2017 by 2:30 p.m.

We ask that all of our parents scheduled for conferences be prompt for their appointments and considerate of those parents waiting to meet with their children's instructors.

We look forward to meeting with you on November 22, 2017. If we can be of any further assistance to you, or if you have additional questions, please do not hesitate to call.

Sincerely,

Betsy D'Emidio

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Asst. Superintendent/

Head Principal